



**Show Respect
Learn Together
Try Your Best**



Dear Parents/Carers

Re: Use of Apps / Services in School

As you may be aware, we sometimes use computer applications, or 'Apps' in schools as part of lessons and during breaks, lunchtimes and in clubs or other activities. Under data protection legislation in the Isle of Man, Braddan School needs your consent in order to allow your child to access these 'apps' in lessons.

These are detailed overleaf and the data supplied by the school is kept to the minimum needed in order to allow your child to use the system, if you wish.

Please could you complete the form overleaf and send it back into school as soon as you can.

Many thanks

**Mr S Chapple
Headteacher
Braddan School**






For the attention of the Headteacher, Braddan School

I _____ (print name), _____ (sign) parent / guardian of

_____ (insert child's name) give consent for my child to access the 'apps' /

services as indicated overleaf in the column marked 'yes'.

Consent – Please indicate below in either the yes or no column whether you give consent

Name of 'App' / Service	Security protocols	Access conditions (e.g. supervised)	Access to data by teacher – monitoring work	Data supplied	Server location	Retention period	Yes	No
Camera app i-Photo, PhotoBooth and Pic Collage 	Children are supervised when using i-pads at school. Photos are saved on i-pad but could be shared by users to other apps, e.g. Itslearning, BookCreator.	Supervised	Yes	No login required Photos Usage data Identifiers Diagnostics Children do not log in to this app. Users may take pictures of themselves or others.	Saved on <i>ipad</i>	Upon leaving school. Photos are usually deleted at end of each school year.		
ClassDojo 	https://www.classdojo.com/privacycenter/ Network security; Infosec governance, Application security, Audits.	Supervised	Yes	Teacher login First name only	US	End of use + 12 months		
Book Creator 	All information collected through Book Creator is stored in Google Cloud. Reasonable steps to protect personal data when it is transferred to Google Cloud, and Google participates in the EU-U.S. Privacy Shield arrangement. This means it safeguards your personal data appropriately. In addition, Google has entered into model contract clauses with Book Creator which offer further safeguards.	Supervised	Yes	No login required Device, operating system, IP address, uniform resource locator (URL), clickstream and length of visit. Children do not log in to this app. Users may take pictures of themselves or others and add text that could contain personal information. You can download and delete your own books. Teachers usually delete books at end of school year.	US Google protects your information in the US as it would be protected in the EU	As long as account is open. Book Creator can delete information 12 months after last use.		
Google 	Google adheres to several self regulatory frameworks, including the EU-US Privacy Shield arrangement.	Supervised	Limited to areas set up by staff such as Google Classrooms and shared areas	Personal login for Gmail and Google classrooms If using Google Classroom: Name, class grouping, email address and information regarding work completed or to be completed	Worldwide including the US	DOB + 21 years or 3 years since the last log on		
ItsLearning 	Username and password	Supervised and unsupervised	Yes	Personal login Name, class and schoolwork	EEA	End of use + 12 months		

	All information collected will be held securely to maintain safety of personal information.			Name, class and year group (Yr 6).		Until after event		
	Encryption, access restriction and physical security https://speechandlanguage.support/privacy-policy	Supervised	Yes	Teacher login Name, DOB. email & telephone number of school	EEA	3 years		
	Teams enforces team-wide and organization-wide two-factor authentication, single sign-on through Active Directory, and encryption of data in transit and at rest. Files are stored in SharePoint and are backed by SharePoint encryption.	Supervised and unsupervised.	Yes	Via ItsLearning Personal login if accessing KS2 music service lessons in lockdown. Census data: AppName, UserID DeviceModel, OSName, DeviceID, OSVersion, UserLanguage,	EEA	August after pupil leaves school		
	https://www.nessy.com/uk/privacy-notice-schools/ Security Protocols: Password protected Admin & Reports portal. Physical, electronic, and managerial procedures to safeguard data and prevent unauthorised access or use of the information collected online.	Supervised	Yes	Name and DOB of pupil, school		End of use + 12 months		
	https://numbots.com/schools/	Supervised	Yes	Personal login Name and class, times table performance data	EU	Upon leaving school		
	https://readingeggs.co.uk/privacy/	Supervised	Yes	Personal login First name and Surname	Outside EEA - Australia	End of use + 12 months		
	https://readingeggspress.com/privacy/	Supervised	Yes	Personal login First name and Surname	Outside EEA - Australia	End of use + 12 months		
	School name and primary pupils entry code/password (one code for all Braddan pupils)	Supervised		Generic pupil login				
	https://speechandlanguage.support/privacy-policy	Supervised	Yes	Staff login Name, DOB. email & telephone number of school	EEA	3 years		
	https://trockstars.com/page/privacy	Supervised	Yes	Personal login Name and class, times table performance data	EU	Upon leaving school		

If you give consent and then change your mind and no longer wish your child to access the 'app' or service please contact the school at Braddan School, IM4 4TQ; Tel 661087